



TEACHER GRANTS: APPLICATION GUIDANCE

BEFORE YOU APPLY: KEY CONSIDERATIONS

1. CONSIDER CURRICULUM PLANNING

- HOW DOES YOUR RESOURCE, TRAINING, OR MATERIAL SUPPORT GRADE-LEVEL STANDARDS OR DISTRICT-ADOPTED CURRICULUM?
- DOES YOUR PROPOSAL ADDRESS A CLEAR GRADE-LEVEL OR DISTRICT PRIORITY?
- CAN THE RESOURCE OR PRACTICE BE SHARED, REPLICATED, OR SCALED ACROSS CLASSROOMS, BUILDINGS, OR THE DISTRICT?
- HAVE YOU CONSIDERED EQUITABLE ACCESS FOR ALL LEARNERS?

2. CONFIRM TECHNOLOGY REQUIREMENTS

- HAVE YOU CONFIRMED THAT THE TECHNOLOGY YOU'RE REQUESTING WORKS WITHIN AN ENTERPRISE NETWORK?
- HAVE YOU CONSULTED TECH SUPPORT TO ENSURE COMPATIBILITY AND STRENGTHEN YOUR PROPOSAL?

IMPORTANT:

- DEVICES MUST BE CAPABLE OF JOINING 5GHZ ENTERPRISE WI-FI.
- ANY APP, WEBSITE, OR NETWORKED DEVICE USED BY STUDENTS MUST COMPLY WITH FERPA, CIPA, AND COPPA.

3. CHECK TEAM AND BUILDING ALIGNMENT

- HAS YOUR PRINCIPAL BEEN INFORMED OF YOUR REQUEST?
- IS THERE AN ADMINISTRATIVE CONTACT WHO CAN ASSIST WITH PURCHASING AND RECONCILIATION, IF AWARDED? IS A SMOOTH SYSTEM IN PLACE?
- ARE YOU PREPARED TO SUPPORT REPORTING REQUIREMENTS, INCLUDING PHOTOS AND TESTIMONIALS FOR STORYTELLING?
- WILL YOU PURCHASE ITEMS FROM A CURRENT VENDOR IN MUNIS? CAN CREDIT CARD FEES BE AVOIDED THROUGH A PO? WORK CLOSELY WITH YOUR ADMIN AND CHECK IN MUNIS TO MAXIMIZE PURCHASE POWER.

4. CLEARLY ARTICULATE YOUR COMPELLING ASK

- DOES YOUR PROJECT TITLE SPARK INTEREST AND CURIOSITY?
- HAVE YOU CLEARLY STATED THE CLASSROOM NEED AND THE SOLUTION YOU'RE PROPOSING?
- HAVE YOU INCLUDED PRICING, QUOTES, SUPPORTING FILES, AND RELEVANT DATA TO STRENGTHEN YOUR CASE?